

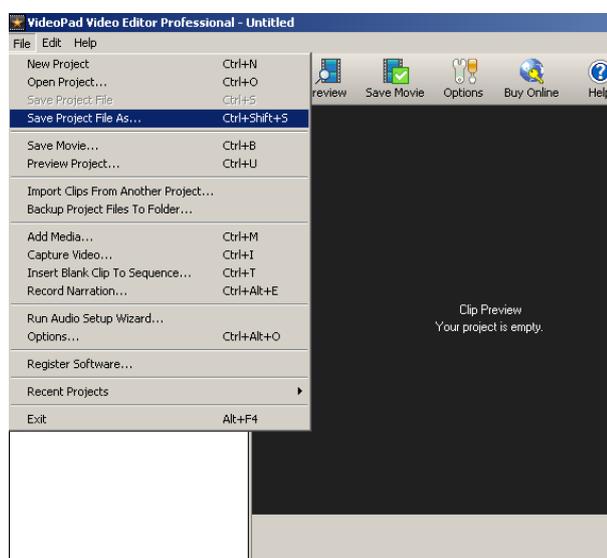
Using VideoPad freeware for editing, subtitling and dubbing

How to edit a video using the freeware version of VideoPad

VideoPad can be downloaded here: <http://www.nchsoftware.com/vepad/index.html>

[NB: VideoPad is frequently updated to new versions and the look and layout changes slightly with each new release. **The screenshots in this guide are not all taken from the same version of VideoPad.**]

1. To begin editing, first create a folder on your hard drive or memory stick and copy the video you want to edit into it.
2. Then open VideoPad and immediately save the project to the folder you created, as shown below.



3. Your file will save as a **.vpj** file, like this:-



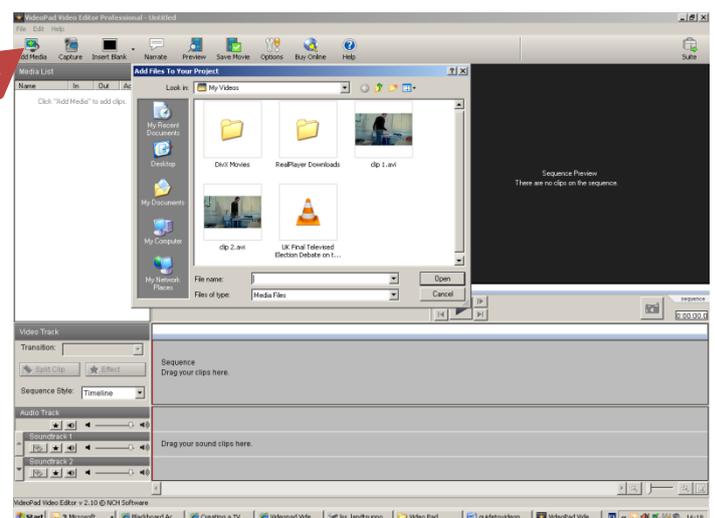
4. This is your project file that you should save regularly whilst working on your editing project.
5. When it is finished you will save it as a final movie file.

6. Now re-open your **.vpj** project file.
7. Click **Add Media** and browse for your video file. Double click and it will import to your project.

Supported Input Formats include:-

Video - avi, mpeg, wmv, mp4,
Image - bmp, gif, jpg, png, tiff
Audio - wav, mp3, wma,

[In the unlikely event that the video's format is not supported, FormatFactory is a good freeware programme to convert files (you can also use it to rip a dvd into a video file).]



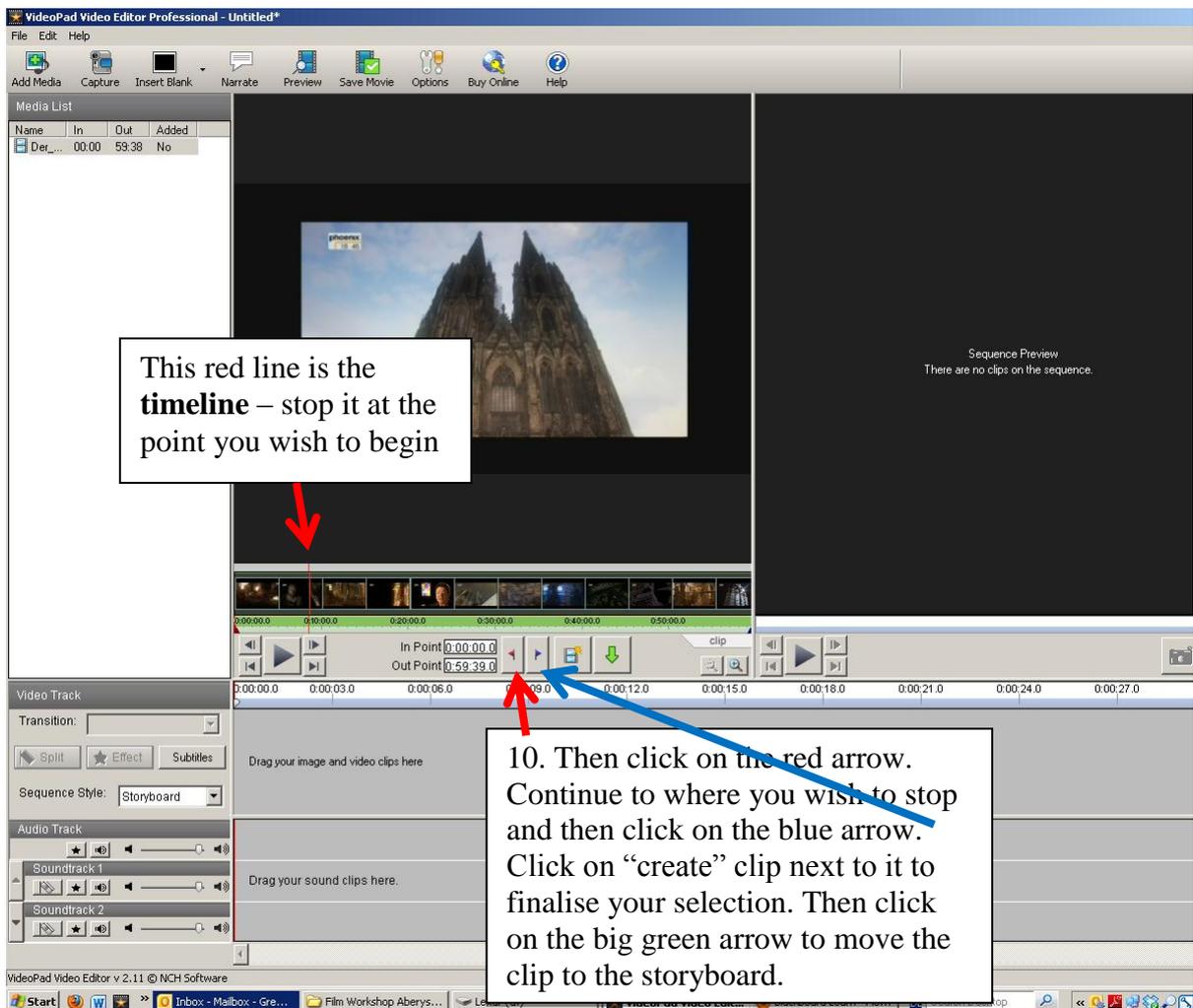
- Click on it under the media list and it will be visible in the left hand window.

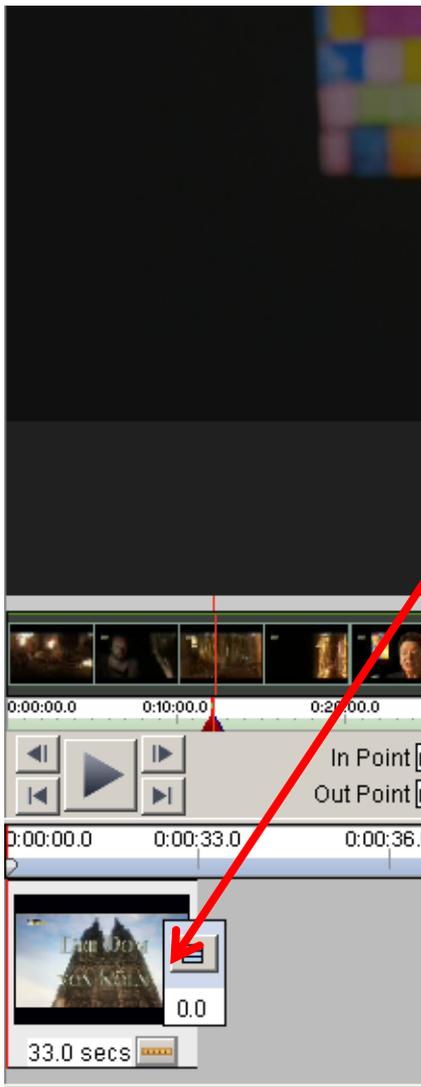


You can now begin editing 😊

To create a clip

- Play the video to the point you wish to begin from.

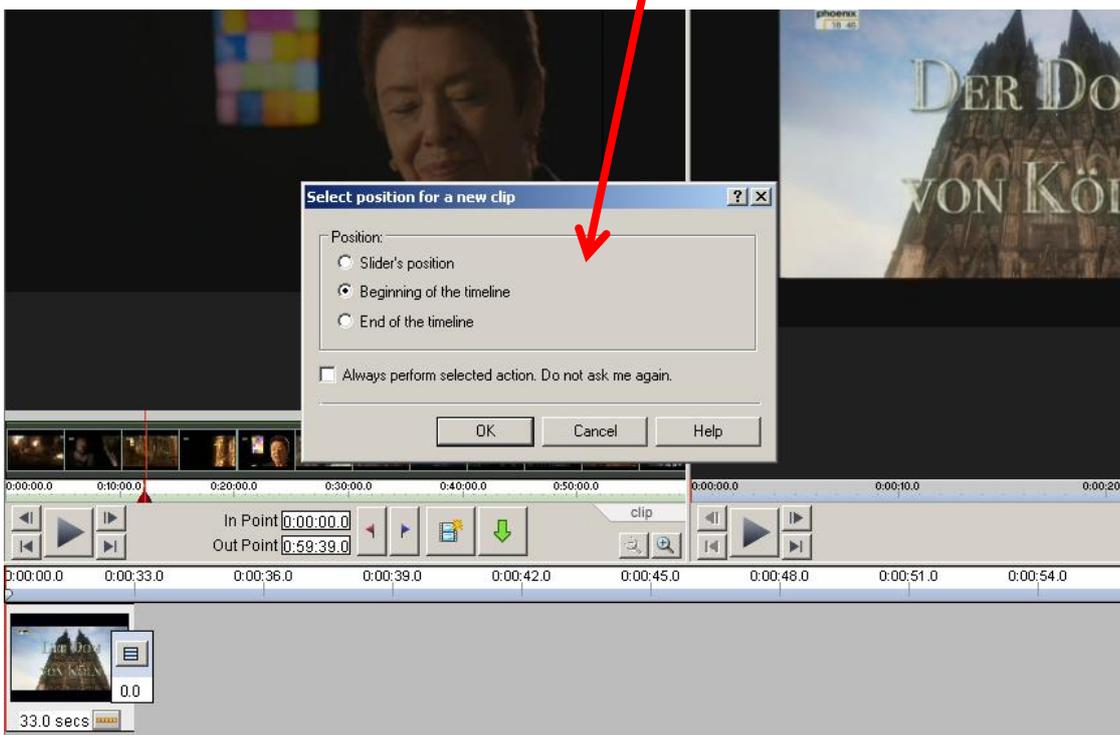




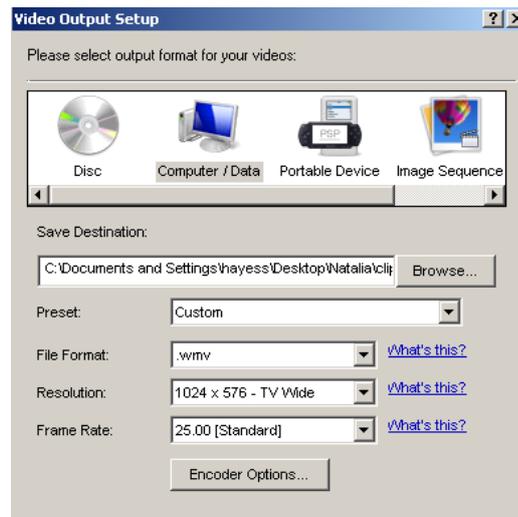
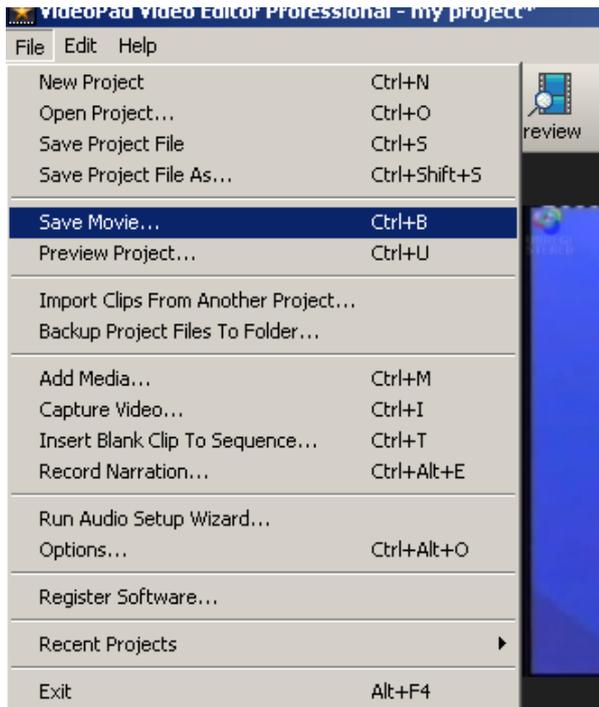
11. The video will now appear in the **storyboard**.

12. Repeat this for each additional clip. Choose where to **position** each clip. To remove or select a scene from the middle of the film, just select the start and end points, create a clip to remove and save the part you wish to keep to the storyboard.

13. You can also **move clips** (simply click and drag) to change the order in which they appear in the final video.



14. Once you have assembled your video, choose **Save Movie** from the File menu

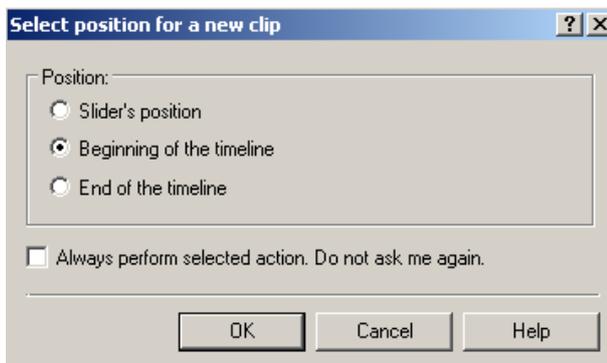


15. Select the **file format** you would like (only .avi and .wmv are available on the freeware version) and choose the resolution.

Further editing techniques

Adding titles and captions

16. To make a title at the start of a video click **Insert Blank**



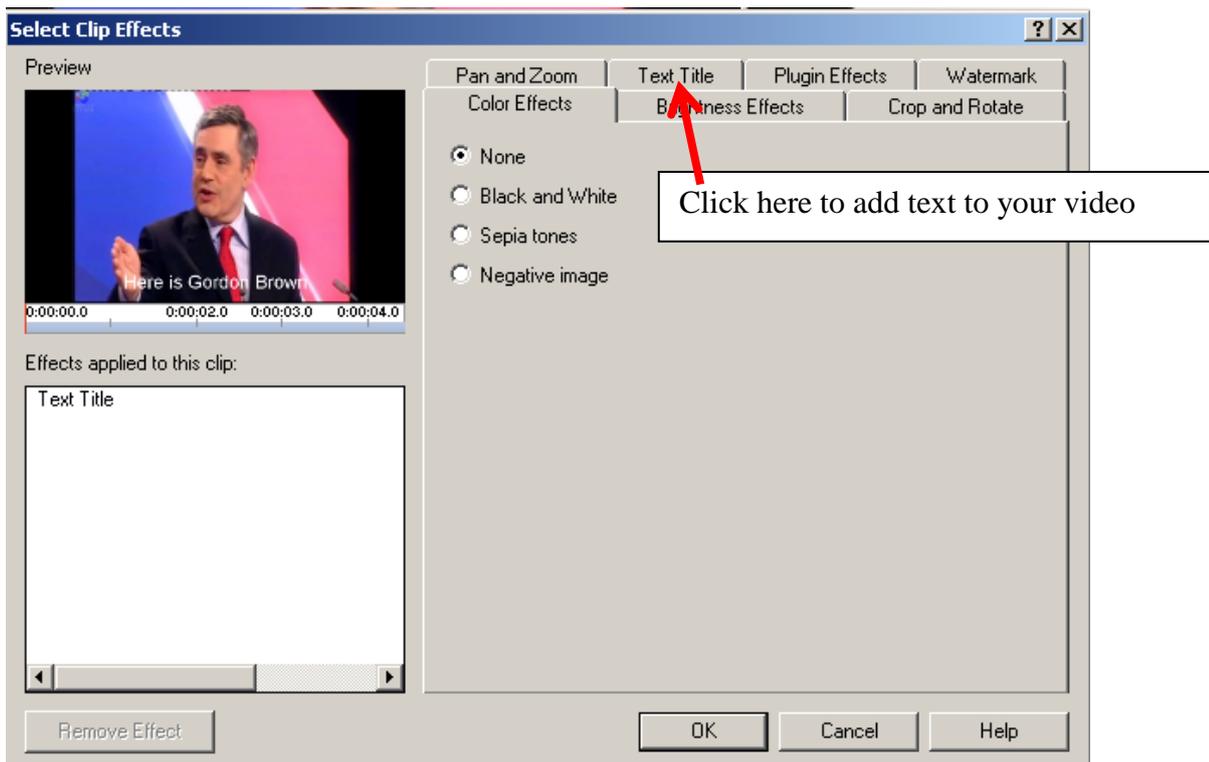
17. Check the position **beginning of the timeline** or you can choose to insert at the **end** or mid clip by choosing **slider's position**

18. You can set the duration of the pane by clicking on the blank section and putting in a **Duration in seconds** and clicking **Apply**.



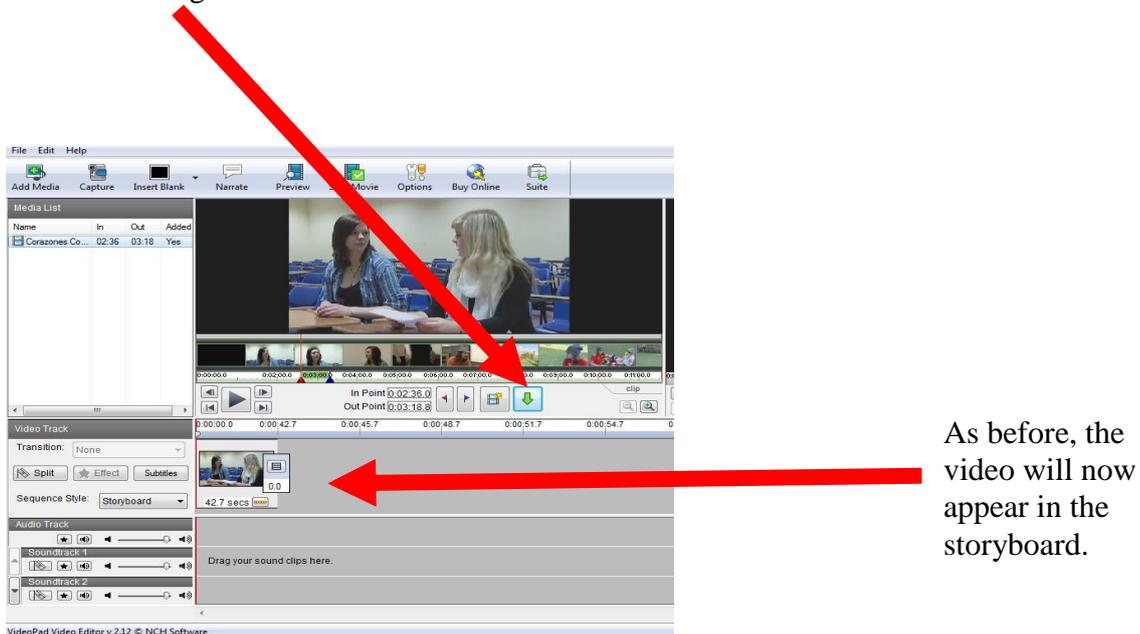
Tip: think how long your title will be and how long it will take people to read it.

19. To add a title click on **Effect** and then **Text Title** as below:-



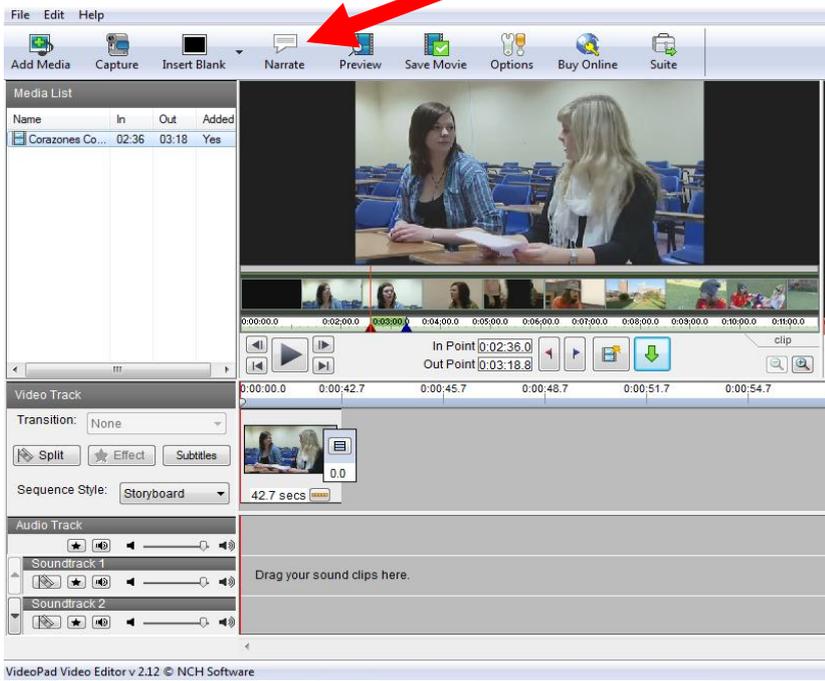
To dub video

- Repeat steps 1-8 above. Move your video (or clip after editing) to the storyboard by clicking on the green arrow.



As before, the video will now appear in the storyboard.

b) Click on **Narrate**



This window will pop up:

Click on the red button to start recording by speaking into the microphone

Click here to pause your recording if needed (e.g. to change speakers)

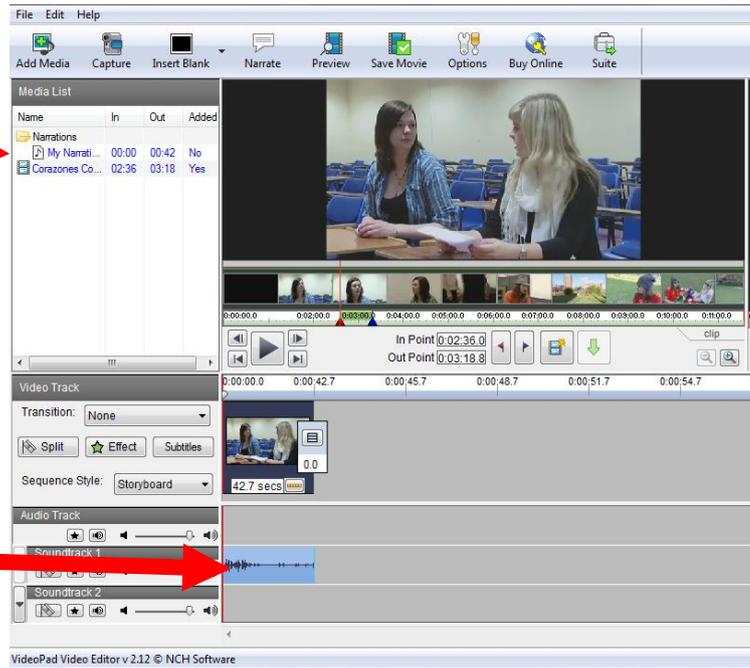


Click here to stop your recording

When you have finished your recording, click **Done**

Your recording will now appear under **Narrations** in the left hand window and will also be added to the story board as one of the sound tracks.

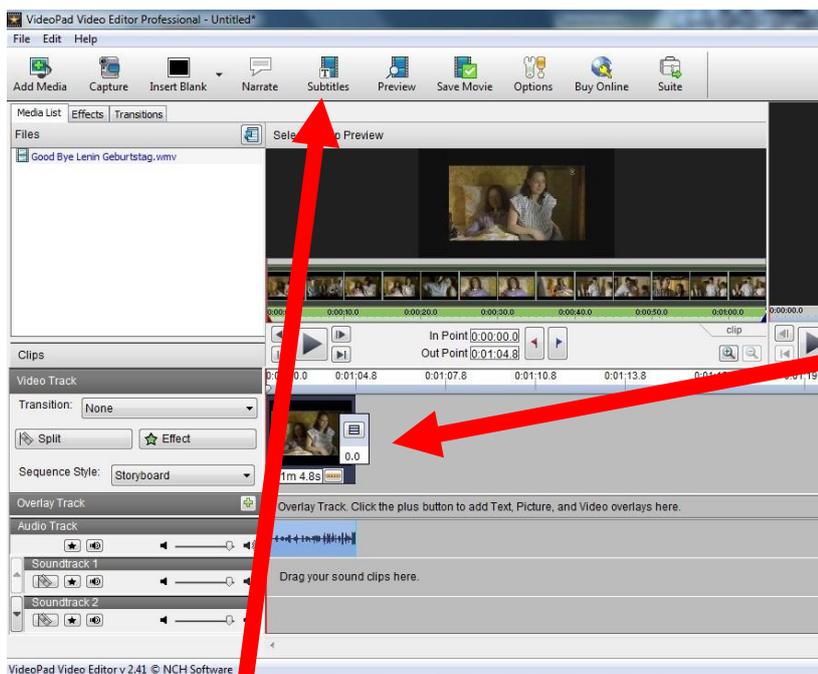
Your sound recording



If you are happy with your recording (click play to check), save your video by choosing **Save Movie** and following steps 15 and 16 above.

Subtitling

As for other editing tasks, follow steps 1-8 above, then click on the **green arrow** to move the video to the story board.

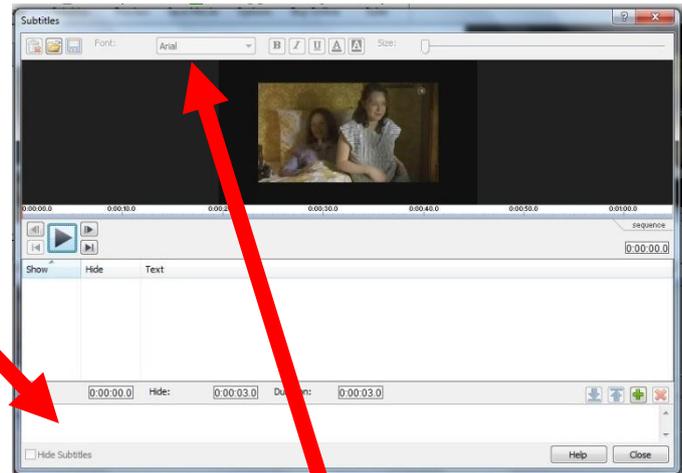


Again, the video will now appear in the story board.

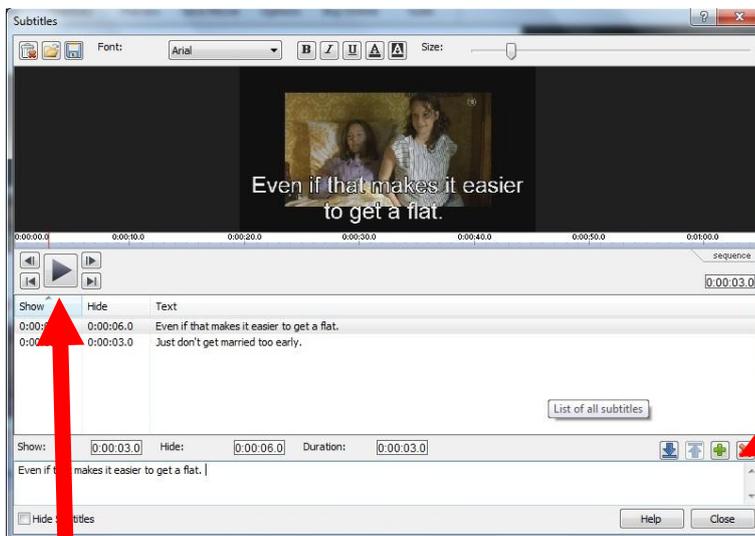
VideoPad contains an easy to use subtitling function. To get started click on the **“subtitles”** button in the main menu.

This opens a new window.

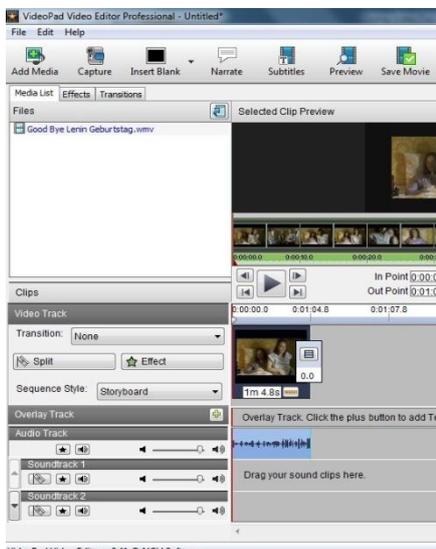
Enter your text in the lower box (don't use more than one or two sentences for each subtitle). Adjust **times** for **Show** and **Hide**.



The menu at the top allows you to choose the font size as well as **styles** and colours for the different speakers. Click on the **green + button** to add the next subtitle



If you are happy with your subtitles (click **play** to check), click **Close** to return to the main project screen. **Save your project file** again, then



as above, click on **Save Movie**.



Select the file format, resolution and **destination** and click **OK** to save your clip.